



**AITKIN COUNTY BOARD OF COMMISSIONERS**

April 11, 2023

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:01 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present

**1.B PLEDGE OF ALLEGIANCE**

Moment of silence held in memory of Bob Rosenberg, SWCD.

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda, as presented.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska

**1.D Citizens Public Comment by:**

Janet Hatfield invited Commissioners to attend the Aitkin County Association of Townships meeting on April 20, 2023. City Council member, Chris Dotzler informed Commissioners about the City contractor day.

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample

**A) Correspondence File-**

March 28, 2023 to April 10, 2023

**B) Approve County Board Minutes-**

March 28, 2023

**C) Approve Electronic Funds Transfers**

<b>Total</b>	<b>\$827,151.18</b>
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**D) Approve Commissioner's Vouchers**

General	\$106,263.88	HHS	\$7,710.55	LLCC	\$10,408.87		
Reserves	\$18,405.00	Trust	\$32,665.17	Parks	\$43,016.06		
R&B	\$105,684.34	Forest Dev	\$834.26	CRF	\$8,655.06	<b>Total</b>	<b>\$333,643.19</b>

**E) Approve Manual Warrants/Voids/Corrections-**

Wex 03.23.2023

	\$78.76						
						<b>Total</b>	<b>\$78.76</b>

**F) Approve Auditor Vouchers-**

Wex Fees

	\$633.50							
							<b>Total</b>	\$633.50

**G) Approve Manual Warrants/Voids/Corrections-  
Med FSA Claims 2023**

	\$30.77							
							<b>Total</b>	\$30.77

**H) Approve Manual Warrants/Voids/Corrections-  
FSA Claims 03.28.2023**

	\$237.51							
							<b>Total</b>	\$237.51

**I) Approve Auditor Vouchers-  
Paid 03.31.2023**

General	\$15,479.36							
Forest	\$86,535.36						<b>Total</b>	\$102,014.72

**J) Approve Auditor Vouchers-  
Property Tax Overpays - Period 1**

	\$1,098.14							
							<b>Total</b>	\$1,098.14

**K) Approve Manual Warrants/Voids/Corrections-  
Wex 03.30.2023**

	\$1.95							
							<b>Total</b>	\$1.95

**L) Approve Manual Warrants/Voids/Corrections-  
Elan paid 03.16.2023**

	\$6,490.79							
							<b>Total</b>	\$6,490.79

**M) Approve Manual Warrants/Voids/Corrections-  
Wex 03.31.2023**

	\$38.44							
							<b>Total</b>	\$38.44

**N) Approve Manual Warrants/Voids/Corrections-  
Credit Card Fees**

LLCC	\$325.86							
							<b>Total</b>	\$325.86

**O) Approve-  
Tobacco License - Mark's Bar**

**P) Approve-  
Unorganized Townships Fire Contracts**

**Q) Adopt Resolution-  
SR Donation - Great River Energy**

**R) Adopt Resolution-  
SR Donation - Haugen Township**

**S) Adopt Resolution-  
SR Donation - Pliny Township**

**Regular Agenda**

3A Teresa Smude - HRA Director  
**Informational Only**  
HRA Overview

**RESULT: INFORMATIONAL ONLY**  
**MOVER:**  
**SECONDER:**

4A Dennis Thompson – Land Commissioner  
**Motion to:**  
Approve Northern Waters Land Trust Support Letter

**RESULT: APPROVED (5 TO 0)**  
**MOVER: Commissioner Bret Sample**  
**SECONDER: Commissioner Travis Leiviska**

5A Andrew Carlstrom – Environmental Services Director

**Motion to:**

Adopt Resolution - East Central Solid Waste Commission requesting Certificate of Need

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Michael Kearney

5B Andrew Carlstrom – Environmental Services Director

**Motion to:**

Adopt Resolution - Amendment to Zoning Ordinance - Membership to PC and BOA

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska

5C Andrew Carlstrom – Environmental Services Director

**Motion to:**

Approve Demolition Contract for Dependable Demolition

<b>RESULT:</b>	<b>APPROVED (4 TO 1)</b>
<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska Commissioner Sample voting no

6A Mike Dangers – County Assessor

**Informational Only**

2023 Assessment Summary

<b>RESULT:</b>	<b>INFORMATIONAL ONLY</b>
<b>MOVER:</b>	
<b>SECONDER:</b>	

7A Mark Jeffers – Economic Development Coordinator

**Motion to:**

Approve Communications Branding Project

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Travis Leiviska

8A Jessica Seibert – County Administrator

**Motion to:**

Adopt Resolution - OPIOID Settlement

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample

8B Jessica Seibert – County Administrator

**Informational Only**

Administrator Updates

AMC Leadership Summit, Budget Committee, Regular 1:1's, Economic Development, Strategic planning, Facilities Committee, National County Government Month, Annoucement of possible quorum at ACAT meeting on April 20, 2023.
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9A Board of Commissioners

**Informational Only**

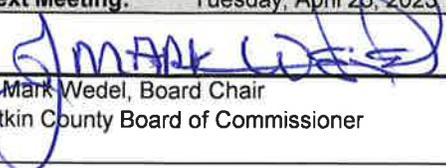
Committee Reports

Leadership Summit, NRAC, Snake River Watershed, AIS, JET, Facilities Committee, Community Corrections, MRC, Budget Committee, NCLUB, HHS Advisory Committee, EDA, Economic Development
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**Motion to Adjourn**

Motion made at 11:48 p.m.

<b>MOVER:</b>	Commissioner Laurie Westerlund
<b>SECONDER:</b>	Commissioner Travis Leiviska
<b>Next Meeting:</b>	Tuesday, April 25, 2023

  
\_\_\_\_\_  
J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Sample

20230411-030

**Aitkin County Zoning Ordinance Amendment of membership requirements to Planning Commission and Board of Adjustment**

**WHEREAS**, Aitkin County Zoning Ordinance currently does not require all members of the Planning Commission and Board of Adjustment to reside annually on homesteaded property within the boundaries of Aitkin County; and

**WHEREAS**, in accordance with the Comprehensive Land Use Plan, and in order to protect the integrity, "sense of community", and strive for increased resident input on policy issues;

**NOW, THEREFORE BE IT RESOLVED**, that the Aitkin County Board of Commissioners does hereby authorize the amendments to Section 9.02 and Section 10.01 of Aitkin County Zoning Ordinance

Commissioner Sample moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11th day of April 2023 and that the same is a true and correct copy of the whole thereof.

**Witness my hand and seal this 11th day of April 2023**

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA**

ADOPTED April 11, 2023

By Commissioner: Kearney

20230411-031

**Resolution Authorizing Aitkin County Staff to Execute All Necessary Documents to Ensure Aitkin County Participation in the Multistate Settlements Relating to Opioid Supply Chain Participants, and in the Minnesota Opioids State-Subdivision Memorandum of Agreement.**

WHEREAS, the State of Minnesota and numerous Minnesota cities and counties are engaged in nationwide civil litigation against opioid supply chain participants related to the opioid crisis; and

WHEREAS, the Minnesota Attorney General has signed on to multistate settlement agreements with several opioid supply chain participants, but those settlement agreements are still subject to sign-on by local governments and final agreement by the companies and approval by the courts; and

WHEREAS, there is a deadline of April, 18 2023, for a sufficient threshold of Minnesota cities and counties to sign on to the above-referenced multistate settlement agreements, and failure to timely sign on may diminish the amount of funds received by not only that city or county but by all Minnesota cities and counties from the settlement funds; and

WHEREAS, representatives of Minnesota's local governments, the Office of the Attorney General, and the State of Minnesota have reached agreement on the intrastate allocation of these settlement funds between the State, and the counties and cities, as well as the permissible uses of these funds, which will be memorialized in the Minnesota Opioids State-Subdivision Memorandum of Agreement, as amended (the "State-Subdivision Agreement"); and

WHEREAS, the State-Subdivision Agreement creates an opportunity for local governments and the State to work collaboratively on a unified vision to deliver a robust abatement and remediation plan to address the opioid crisis in Minnesota;

NOW, THEREFORE, BE IT RESOLVED, Aitkin County supports and agrees to the State-Subdivision Agreement; and

BE IT FURTHER RESOLVED, Aitkin County supports and opts in to all future multistate settlement agreements with opioid supply chain participants; and

BE IT FURTHER RESOLVED, the Aitkin County Board of Commissioners authorizes Aitkin County staff to execute all necessary documents to ensure Aitkin County participation in the multistate settlement agreements, including the Participation Agreement and accompanying Release, and in the State-Subdivision Agreement.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

**FIVE MEMBERS PRESENT**

**All Members Voting Yes**

**STATE OF MINNESOTA}  
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11<sup>th</sup> day of April 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Kearney

20230411-032

SR Donation – Great River Energy

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Great River Energy \$1,000.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Great River Energy Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11<sup>th</sup> day of April 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED April 11, 2023

By Commissioner: Kearney

20230411-033

SR Donation – Township of Haugen

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of Haugen \$150.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Township of Haugen Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11<sup>th</sup> day of April 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

**SR Donation – Pliny Township**

**WHEREAS**, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

**WHEREAS**, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

Township of Pliny \$100.00

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

Township of Pliny Aitkin County Search and Rescue

**WHEREAS**, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Kearney moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11<sup>th</sup> day of April 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator

By Commissioner: Westerlund

20230411-035

**Aitkin County's Support for Certificate of Need for East Central Solid Waste Commission**

**WHEREAS**, Aitkin County licensed waste haulers have and will continue to utilize the East Central Solid Waste Commission's (ECSWC) Landfill located in Mora, MN: and

**WHEREAS**, ECSWC is approaching their expiration of "Certificate of Need" with the Minnesota Pollution Control Agency (MPCA) to operate their landfill and is requesting County Board support:

**NOW THEREFORE BE IT RESOLVED**, the Aitkin County Board of Commissioners does hereby support Certificate of Need with the MPCA for ECSWC continued operations of their landfill into the future.

Commissioner Westerlund moved the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}  
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 11<sup>th</sup> day of April 2023, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 11<sup>th</sup> day of April 2023

  
\_\_\_\_\_  
Jessica Seibert  
County Administrator